

# MAINTENANCE REQUEST FORM

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

NAME: \_\_\_\_\_

UNIT: \_\_\_\_\_

PROBLEM: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I give permission to Lakeridge management or its subcontractors to enter my unit and make the necessary repairs if I am not present.

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
**FOR OFFICE USE**

Work Performed: \_\_\_\_\_

\_\_\_\_\_

Date and Time Completed: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

Completed By: \_\_\_\_\_

\_\_\_\_\_